



ENROLLMENT CONTRACT AND LIABILITY RELEASE

THIS ENROLLMENT CONTRACT AND LIABILITY RELEASE, entered into this _____ day of _____, 20____ is by and between Explore! Creative Learning Centers, Inc., with office and principal place of business in Raleigh, Wake County, North Carolina (hereinafter the "Studio") and _____ self/parent/guardian (hereinafter the 'Account Holder').

Account Holder hereby enrolls _____ (hereinafter "Student") in the Studio for Pre-K, Art, Music or Dance instruction until the end of the _____ Fall/Spring season (10 months). Account holder may Opt-out (Withdrawal) at the end of five months without penalty in accordance with our Withdrawal Policy.

STUDIO FEES:

A yearly, NON-REFUNDABLE Family Registration Fee of \$45.00 / \$35.00 for Pre-K Programs.

ADDITIONAL PRE-K (Kindermusik/Mini Mozart) STUDENT FEES:

Certain sessions have additional materials fees for books, instruments, etc. as indicated in course descriptions.

ADDITIONAL DANCE STUDENT FEES:

A Recital Costume Fee is collected to expedite costume ordering and delivery. The fee is due by November 15th. It is assumed that all students will participate in the recital unless the office is notified.

Costume Fee: \$65 for ages 3-6 year olds per class
 \$75 for ages 7 and up per class

TUITION:

Pre-K Tuition is based on 15 week sessions, not per class. Half of the tuition rate is due at the time of application and the final half due at the first day of class.

Art, Music and Dance Tuition is based on a yearly (10 month) schedule, not per class. Therefore, monthly tuition is the same regardless of the number of classes in a given month.

PAYMENTS:

Art, Music and Dance Tuition payments are due the 1st Class of each month. A \$10 late fee will be added to all late tuition payments on the 11th.

The Studio accepts cash, personal checks, electronic funds transfers (EFT) or credit/debit cards (Visa, MasterCard, American Express, Discover). Personal checks may be brought to the office or local studio during business hours or sent via mail to our main office at:
6801 Falls of Neuse Road, Raleigh, North Carolina 27615.



Those with an EFT or current Credit Card on file with the Studio will be billed each month and a record will appear on your bank or credit card statement.

Explore! reserves the right to refuse services/instruction for Students whose account has a past due balance.

ABSENCES AND MAKE-UPS:

No Credit/Refund will be given for missed classes. Art, Music and Dance Students have the opportunity to take unlimited make-up classes with an excused absence. Student or Parent/Guardian must notify the studio 24 hours in advance of an absence for a valid excused absence, however studio directors have discretion for special circumstances. Pre-K program students may have an option to make-up class within the same week of the class missed. Please consult the Pre-K director for make-up options. Explore! can not offer make-up classes retroactively. Art and Dance students are encouraged to make up classes by attending another class of an appropriate level. Music students have to option of attending make up class with an instructor on Saturdays only. Makeup lessons cannot be offered for classes held in outbound locations (outside of the studios) because our availability at those places depends on that particular location's schedule. In some cases, a makeup may be offered for those classes at a nearby studio.

WITHDRAWAL AND CHANGES:

There is a 5 month minimum sign up period (This is done for the benefit of the students, parents, instructors and Explore!). We have found that children who consistently attend and complete the first five months generally tend to go on to excel in these activities. All withdrawals and other account changes must be submitted by the account holder either by return receipt confirmed email gtuck@explorebeyondschool.com or by hand delivery. Written notice of withdrawal must be received 30 days in advance of withdrawal. Withdraw can not be done retroactively. Instructors are not authorized to make or validate changes in enrollment or fees. Because Pre-K spaces are offered on a semester basis and classes can not be filled once a session has begun, no refunds are available.

At Explore!, we realize that there are always extenuating circumstances. Such cases must be submitted in writing to the above email address and will be decided on a case by case basis.

BEHAVIOR:

We intend for every Student entering our Studios to have fun while at the same time, respecting the rights of others. This means disruptive or abusive behavior is not accepted. Poor behavior may result in dismissal with no refund. Students are encouraged to have fun as long as the fun is not at the expense of others.

When an Instructor determines a Student's behavior is disruptive to the class He/She may require the Student to sit out of activities until Instructor determines the Student is ready to continue. If the Instructor deems it appropriate the Student may be asked to leave class for the remainder of the session. The instructor will inform the Program Director of the behavior and the Program Director will discuss the issue with the Parent. Further, Explore! reserves the right to terminate lessons to any Student(s) without notice, in such a case a refund for unused lessons/camps will not be given.



FLU AND ILLNESS PREVENTION:

Explore! believes in a safe learning/working environment. To reduce the risk/threat of flu and other communicable illnesses please keep your child at home if he/she has Lice, skin irritation caused by Poison Oak/Ivy or is exhibiting symptoms including: Cough, fever, nausea, vomiting, body aches etc. Missed classes can be made up in accordance with our Absence and Make-Up Policy.

SPECIAL NEEDS:

We welcome all who wish to attend one of our programs. Please inform us when registering in writing of any physical or emotional condition, or learning differences in advance so that we ensure a fulfilling experience. You may also discuss, in confidence, any conditions with your specific Instructor.

ART PORTFOLIOS AND CLAY:

Each semester work must be collected or anytime a student withdraws or at the end of the school year. Explore! cannot be held liable for artwork after that time.

INCLEMENT WEATHER/SNOW DAY CLOSINGS:

In the event of unsafe road conditions and extreme inclement weather, classes may be cancelled. Explore! does not automatically follow local public school closings, but closings will be posted on the local Television channels (including WRAL in the Triangle area), and on www.explorebeyondschool.com.

There will be a make up schedule for any Explore! closings due to weather/snow days.

HOLIDAYS:

Explore! does not follow local public school calendars regarding closings and holidays. We offer our classes to families from numerous schools (including home school) and religious backgrounds and simply cannot observe every holiday. We also seek to keep their schedules as regular as possible and many children want to come to class even if they had no school that day.

Please refer to the Explore! Calendar for specific closing dates, holidays and special events.

Outbound locations often follow different calendars that are in sync with the specific location - please confirm the dates when there is no class at the time of your registration.

POLICY UPDATES:

From time to time Explore! may find it necessary to update or refine this Contract and the policies contained herein. Account holders will be notified in writing via email or letter of any change in policy.

PROGRAM POLICIES/GUIDELINES:

Each program within Explore! may have its own policies/guidelines with regard to punctuality, attire, guests and visitors, food, drinks, toys and cell phone use. The Program Director or Instructor will review these policies with students and account holders at the beginning of the term. We ask that you follow these guidelines for the benefit of all participants in the program.



DANCE PROGRAM LIABILITY RELEASE: (Complete this section for Dance Students only)

I understand and acknowledge that there is a risk of injury inherent in dance activities and that personal injury and/or damage to property may result during participation in dance and related activities. I represent that _____ (Student) is physically able to safely participate in dance and related activities. I give permission for the Student to perform stunts, aerials, lifts or other dance related activities at the Studio and in any and all performances. I agree to assume all risks associated with Student's participation in dance instruction, rehearsal, performance, and related activities.

GENERAL LIABILITY RELEASE: (Complete this section for all Students)

In consideration of receiving instruction at the Studio, I hereby waive, release, and discharge the Studio, its officers, directors, employees, agents, successors, predecessors, sponsors, legal representative and assigns, from all present and future claims and liabilities of any kind, whether for bodily injury, property damage, or other loss, arising out of Student participation in Pre-K, Art, Music and/or Dance related activities, including but not limited to instruction, rehearsals, and performances, whether conducted on or off the Studio premises.

I acknowledge that I am responsible for delivering the Student to the studio and picking her/him up, or arranging appropriate transportation, and that the Studio is not responsible for a child that leaves the premises.

I further give permission for the Student to be videotaped and/or photographed during but not limited to performances sponsored by the Studio throughout the year.

I give permission for the Studio to use video or images of Student in promotional materials, including but not limited to flyers, mailers, brochures, web sites and in-studio displays. _____ Initial

THE UNDERSIGNED HAS READ AND UNDERSTANDS THE FOREGOING TERMS AND AGREES TO COMPLY WITH THE SAME.

Signature of Account Holder

Date